



Project Stove Swap Application & Guidelines

Project Information & Background

To reduce air pollution by encouraging the adoption of new heating technologies, Environmental Initiative is partnering with Minnesota Power, local vendors, manufacturers, and community partners to operate Project Stove Swap, a wood burning device changeout project in Northeastern Minnesota. This project offers incentives for consumers to replace old, inefficient wood heating appliances with a number of more efficient, lower-emitting technologies. Incentives are available to residents, small businesses, and nonprofits throughout Minnesota Power’s service territory. See environmental-initiative.org for project details.

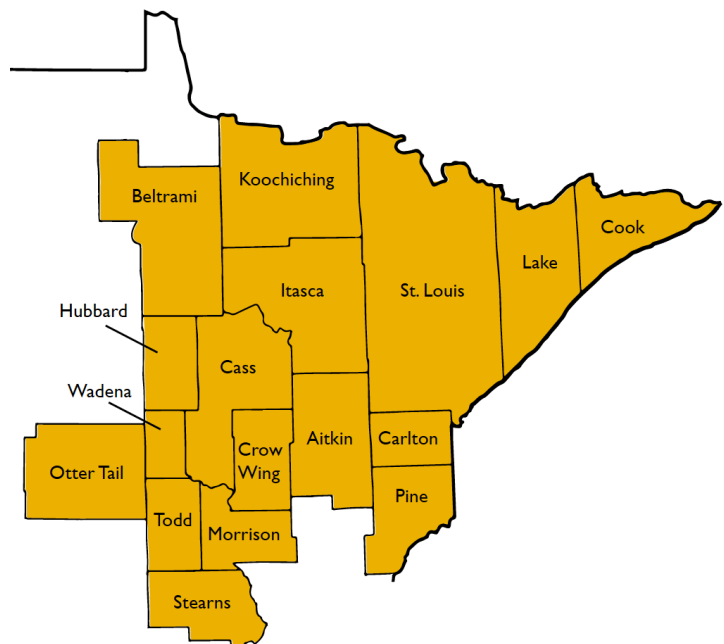
Definitions

Term	Definition
Customer	Residential, Commercial, or nonprofit recipients of incentives for new wood and gas burning appliances
Vendor	Wood or gas burning appliance retailers, distributors, or manufacturers. In order to participate in the program, vendors must be pre-qualified by Environmental Initiative.
Wood Burning Appliance	Appliances used to burn wood for heat. Includes wood stoves and inserts, hydronic heaters, forced air furnaces, and fireplaces. Only appliances that are not EPA certified and were not EPA qualified are eligible for replacement.
Incentive	Discount on new appliances provided by a vendor to customer. Environmental Initiative will reimburse vendors for provided incentive.
Air Pollution	A variety of harmful chemicals and gases emitted by the combustion of wood. Includes fine particulate matter (PM), Volatile Organic Compounds (VOC’s) Carbon Monoxide (CO), Nitrogen Oxides (NO _x), and a number of other air toxics.

Requirements

Below are the general program requirements.

1. Participants must be located within one of the 17 counties on the map to the right.
2. Appliances being replaced must be a primary or major source of heat for a residence or business. Primary residences and businesses will receive priority, but secondary residences will also be considered based on emissions reduction potential.
3. The appliance being replaced must be a non-EPA certified or qualified appliance.
4. The replacement appliance must be one of the types listed in the next section below.



Note: In order to qualify for the \$300 [Biomass Stove Tax Credit](#), a replacement appliance must be at least 75% efficient

5. Old appliances changed out must be rendered inoperable and properly recycled.
6. Program participants will be provided with a moisture meter, and must sign a pledge to burn only dry wood (less than 20% moisture content).
7. Installations and upgrades must be done in accordance with any applicable state, county, or municipal codes/ordinances and manufacturer installation instructions. In addition, it is suggested that installations comply with the Minnesota Pollution Control Agency’s [model zoning ordinance](#) for hydronic heaters.
8. New appliances must be installed by a certified professional, including National Fireplace Institute® (NFI) professional, Chimney Safety Institute of America (CSIA) professional, licensed plumber or HVAC contractor, or licensed electrician, commensurate with the work being performed, as verified by appliance vendors.
9. Only vented gas systems are allowed. Unvented systems, open hearth conversions, or gas log sets will not be funded.

Incentive Types & Amounts

This program offers two tiers of incentives. General Residential and Commercial incentives are available to any residential, commercial, or nonprofit customer that meets the above requirements. Income-Qualified Residential incentives are available to any customer who meets the above requirements and qualifies for any of the following programs, or other pertinent income eligibility criteria:

- Supplemental Nutrition Assistance Program (SNAP)
- Medical Assistance
- Women, Infants, and Children (WIC) Program
- Low Income Heating Assistance Program (LIHEAP)

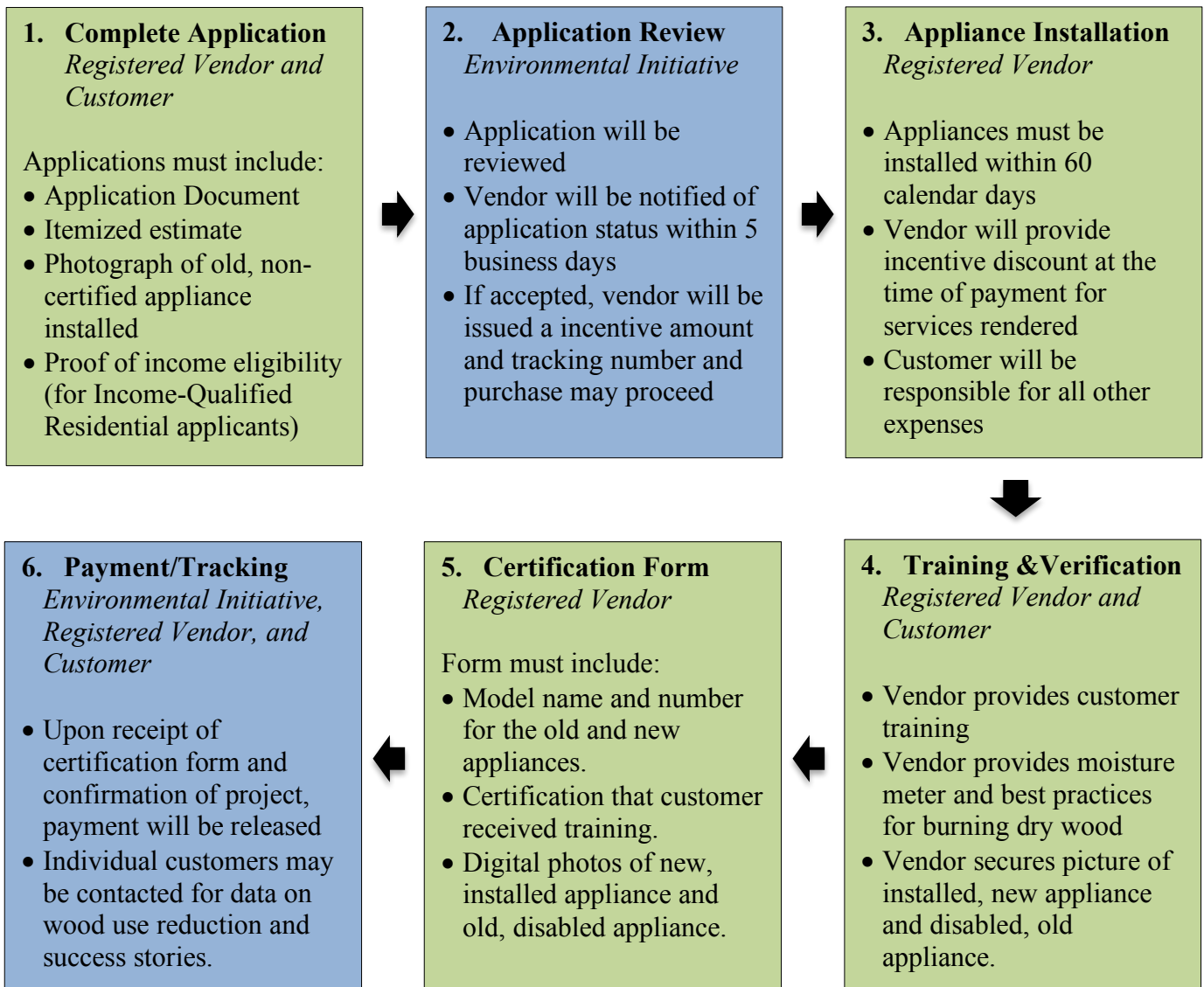
General Residential & Commercial Incentives	
Type of Appliance	Incentive
EPA Certified Energy Efficient Wood Stoves/Wood Stove Inserts	Up to \$750
Other (gas stove or EPA Certified wood pellet) Energy Efficient Hearth Appliances	Up to \$1,500
EPA Certified Indoor/Outdoor Forced Air Furnaces & Hydronic Heaters	Up to \$4,000
EnergyStar Natural Gas or Propane Furnace	Up to \$3,000
Wood Stove Catalyst Replacement	Up to \$325
EPA Qualified Fireplace Retrofit Devices	Up to \$400
Vented Gas Stove Insert into Open Fireplace	Up to \$1,500

Income-Qualified Residential Incentives	
Type of Appliance	Incentive
EPA Certified Energy Efficient Wood Stoves/Wood Stove Inserts*	Up to \$3,000
Other (gas stove or EPA Certified wood pellet) Energy Efficient Hearth Appliances*	Up to \$3,500
EPA Certified Outdoor Hydronic Heaters*	Up to \$10,000
EPA Certified Certified Indoor Wood Furnaces & Hydronic Heaters*	Up to \$6,000
EnergyStar Natural Gas or Propane Furnace*	Up to \$5,000
Wood Stove Catalyst Replacement	Up to \$325

*Includes all necessary equipment for use of appliance (e.g. chimneys, liners, hearth pads, etc.)

Application Process

This process has been established to make participation as easy as possible for residents and businesses. The incentive process will follow the steps below:



Application Form

Background Information:

1. Name: _____ 2. County: _____
3. Physical Address (where appliance is located): _____
4. Mailing Address (if different): _____
5. Phone: _____ 6. Email (if available): _____

Current Wood Burning Appliance Information:

1. Make/Model: _____ 2. Year Manufactured/Installed: _____
3. Is this a primary heat source? Yes No
4. In a typical heating season, how many cords of wood do you burn? _____

Vendor/New Appliance Information:

1. Vendor Name: _____ 2. Vendor County: _____
3. New Appliance Make/Model: _____
4. Incentive Type Requested (Incentive levels are based on the new appliance being installed)
- EPA Certified Energy Efficient Wood Stove/Wood Stove Inserts
 - Other (gas stove or wood pellet) Energy Efficient Hearth Appliance
 - EPA Phase II Certified Indoor/Outdoor Furnaces & Hydronic Heater
 - Energy Efficient Natural Gas or Propane Furnace
 - Wood Stove Catalyst Replacement
 - EPA Certified Fireplace Retrofit Device
 - Vented Gas Stove Insert into Open Fireplace

Project Information:

1. How did you hear about this project? _____
2. Are you willing to be featured in a success story about the project? Yes No
3. Why are you replacing your old heating appliance? (Please check all that apply)
- | | |
|--|--|
| <input type="checkbox"/> Current appliance doesn't provide adequate heat | <input type="checkbox"/> Current appliance provides too much/inconsistent heat |
| <input type="checkbox"/> Want to reduce indoor air pollution | <input type="checkbox"/> Want to reduce outdoor air pollution |
| <input type="checkbox"/> Health issues from indoor smoke | <input type="checkbox"/> Want to reduce wood consumption and reduce costs |
| <input type="checkbox"/> Convenience | <input type="checkbox"/> Other (Please Describe Below): |

Application Checklist:

1. I have included the following materials:

- Application completed to the best of my knowledge
- Itemized estimate from vendor
- Digital color photograph of existing, installed non EPA-certified or qualified appliance
- Any other information or documentation relevant to the program

Applicant Certification:

By my participation in the program, I acknowledge and agree to the following:

1. I will abide by all Program Requirements listed on Page 1-2 of this document.
2. The appliance being replaced is located within one of the 17 counties listed on Page 1.
3. I will be replacing an operable, non-EPA certified or qualified wood burning appliance that is currently in use in my residence.
4. I will pay the vendor for all purchase and installation costs of my new appliance, less the incentive amount.
5. Environmental Initiative reserves the right to deny applications on the basis of justified pollution emissions and exposure data.
6. Environmental Initiative does not sell any product or perform any service under this program, does not make any warranty or representation or have any liability for any product sold or any service performed by any registered vendor under this program. As a condition to my participating in the program, I hereby waive and release any claim against Environmental Initiative and its officers, director and employees with respect to the products sold and the services performed by the registered vendor.
7. I agree to be contacted by Environmental Initiative for verification, emissions reduction data collection and success stories.
8. I agree to operate my appliance in accordance with the owners' manual, best practices and the training provided by the registered vendor.
9. I agree to burn only wood with less than 20% moisture content as measured by the provided moisture meter.

Applicant Printed Name _____

Applicant Signature _____ **Date** _____

Vendor Representative Printed Name _____

Vendor Representative Signature _____ **Date** _____